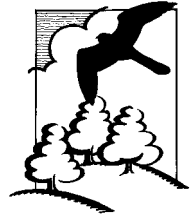


HAWKHURST PARISH COUNCIL



STRATEGY, ADMINISTRATION AND POLICY COMMITTEE

Copt Hall

Monday 27th June 2022, 7:15pm

Join Zoom Meeting

https://us02web.zoom.us/j/89272175475?pwd=9tM305mjM6K2ogq_Iewd1wOYtJEv50.1

Meeting ID: 892 7217 5475

Passcode: 963708

Committee Members:

Cllr Green, Cllr Faulkner, Cllr Blake and Cllr Anderson.

You are summoned to attend a meeting of the Strategy, Administration and Policy Committee to be held on the Monday 27th June 2022 at Copt Hall to conduct the following business:

- 1. Welcome**
- 2. ADJOURNMENT FOR PUBLIC SPEAKING**
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATION OF INTERESTS:** *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct.*
- 5. MINUTES FROM LAST MEETING**
- 6. OUTSTANDING ITEMS FROM LAST MEETING**
 - a) Fit Fibre to the Home - Clerk
- 7. SAP FINANCIAL UPDATE from scribe – Cllr Green**

8. MATTERS FOR DISCUSSION

1) Consider Internal Audit report – Cllr Green

Resolution: To consider Internal Audit report and make recommendations on actions required to Council

2) Review SAP Action Plan - Cllr Green

Resolution: To review and update SAP action plan

3) Review schedule of Strategies and Policies – Cllr Green

Consider and review the schedule of strategies and policies

4) Review Communications Policy – Cllr Green

Resolution: to adopt the communications policy, review the Council Website and make a recommendation to Council

5) Review programme of events – Cllr Green

Resolution; to review a programme of events for the year and forward to Council for consideration

9. QUESTIONS AND COMMENTS FROM COUNCILLORS

Confidential

10 Review of Council Insurance – Cllr Faulkner

Resolution: consider the report and make a recommendation to Council

CLOSURE:

Richard Griffiths Parish Clerk

Agenda Notes for Members:

Item 4 on the Agenda, Declaration of Interests. If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting. This may also be used by Members to advise the Council of any relevant changes that may have occurred since they first completed the register of interests.