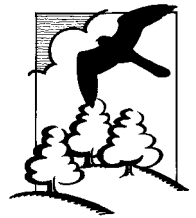


HAWKHURST PARISH COUNCIL



STRATEGY, ADMINISTRATION AND PROJECTS COMMITTEE

Zoom meeting

(Note as meeting is not making decisions but recommendations to Council
the meeting is only via Zoom)

Monday 14th June 2021

Agenda

Join Zoom Meeting

<https://us02web.zoom.us/j/89649667120?pwd=Y2tQaVo1cFZYaGcydUJxbkY1eklwQT09>

Meeting ID: 896 4966 7120
Passcode: 575039

Committee Members:

Cllr Taylor-Smith, Cllr Weeden, Cllr Pyne, Cllr Green and Cllr Faulkner

You are summoned to attend a meeting of the Strategy, Administration and Projects Committee to be held on the Monday 14th June 2021 via Zoom to conduct the following business:

1. Welcome
2. ADJOURNMENT FOR PUBLIC SPEAKING
3. APOLOGIES FOR ABSENCE
4. **DECLARATION OF INTERESTS:** *To receive notice of personal interests, whether of a prejudicial nature or otherwise, in respect of items on this agenda, in accordance with the Council's Code of Conduct.*
5. **MINUTES FROM LAST MEETING** - attached
6. **OUTSTANDING ITEMS FROM LAST MEETING**

7. MATTERS FOR DISCUSSION

- 1) Audit of Council land and registration – verbal update
- 2) Update on internal audit report, Allocation of Reserves, Asset Register – RFO
- 3) Clarification of cash flow – RFO
- 4) Review of Council representations
- 5) Review of Communications Policy – agree who will lead and when report back
- 6) Review of Freedom of Information Policy – agree who will lead and when report back

8. UPDATED SAP ACTION PLAN - attached

9. QUESTIONS AND COMMENTS FROM COUNCILLORS:

Confidential

10. Parish Office – discuss

11. Draft Corporate Risk Register - discuss

CLOSURE:

Richard Griffiths Parish Clerk

Agenda Notes for Members:

Item 4 on the Agenda, Declaration of Interests. If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting. This may also be used by Members to advise the Council of any relevant changes that may have occurred since they first completed the register of interests.