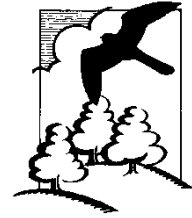


# HAWKHURST PARISH COUNCIL



I give you notice; the monthly meeting of Hawkhurst Parish Council will be held on Monday 19 February at 7.15pm, at the Copt Hall.

Members of the public are invited to attend the meeting; the Chairman will close the minute book during the meeting and commence the public session. Each member of the public will have three minutes to speak to the Council.

All Councillors are summoned to attend in order to consider and resolve upon the business to be discussed. The agenda is set out below.

A handwritten signature in black ink, appearing to read 'Lisa Rackett', is placed above the printed name.

Lisa Rackett

Locum Clerk to Hawkhurst Parish Council

Date 14.02.2024

## **BUSINESS TO BE TRANSACTED**

- 258/23 (a) Apologies for absence received.**
- (b) Declaration of changes to the register of interests.**
- (c) Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the agenda.**
- (d) Requests for dispensation.**
- (e) To confirm whether anyone in attendance intends to film or record the meeting.**

**259/23 Public Session (meeting Adjourned – minute book closed). Chairman to invite members of the public to make representations, answer questions or give evidence to any items listed on the agenda. A maximum of three minutes per person is allowed and the session will be closed after fifteen minutes.**

**260/23 To note the following reports**

- (a) Ward Councillors report
- (b) County Councillors Report

**261/23 Minutes**

- (a) To agree the minutes of the Full Council Meeting 18.12.2023, the minutes will be taken as read, then signed by the Chairman.
- (b) To agree the minutes of the Full Council Meeting 15.01.2024, the minutes will be taken as read, then signed by the Chairman.

**262/23 To note the update list (FOR INFORMATION ONLY).**

**263/23 To agree the plan for the Spring Litter Pick.** A plan has been circulated for the Spring litter pick being hosted by Hawkhurst Parish Council. The Council need to agree the plan, any proposed adjustments should be sent to the Locum Clerk by Sunday 18 February 2024.

**264/23 To agree to accept the quote recommended by the Neighbourhood Development Plan (NDP) Steering Group for the engagement of a Planning Consultant.** The NDP Steering Group wish to engage a consultant in order to obtain professional advice, a report has been written and circulate prior to meeting. Any questions should be directed to Cllr Escombe.

**265/23 To adopt the Standing Orders.** One of the areas of concern brought up by the auditor was the Councils Standing Orders, these have now been rewritten and adopted using the NALC model. Any proposed amendments need to be sent to the Locum Clerk by Sunday 18 February 2024.

**266/23 To agree the Scheme of Delegation.** The Scheme of Delegation outlines everyone's responsibilities and delegates power to the Clerk (or Locum Clerk in the Clerks absence) for the day to day running of the Council.

**267/23 Finance**

- (a) To note the Expenditure Against Budget Report for January 2024.
- (b) To note the Bank Reconciliation Report for January 2024.
- (c) To note the payments list circulated to Councillors for January 2024.