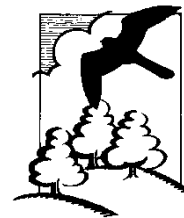


HAWKHURST PARISH COUNCIL



Minutes of the Facilities and Services Committee Meeting held Monday 5 February 2024, at the Copt Hall

Chairman: Cllr David Lloyd-Owen

In Attendance: Cllr Ros Cory, Cllr Lisa Ridley (7.07pm), Cllr Simon Paish, Cllr Jeremy Cross

Locum Clerk: Miss Lisa Rackett

- 234/23(a) Apologies for absence received and confirmed by the Committee**
Apologies were received from Cllr Lisa Ridley.
- (b) Declaration of Changes to the register of interests** There were no such declarations.
- (c) Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the agenda** There were no such declarations.
- (d) Requests for dispensation** There were no such declarations.
- (e) To confirm whether anyone in attendance intends to film or record the meeting.** The Locum Clerk will be recording the meeting.

235/23 Minutes

- (a) To agree minutes of the facilities and Services Committee Meeting 04.12.2023, the minutes of the meeting were not agreed by the Committee.
- (b) To agree minutes of the facilities and Services Committee Meeting 15.01.2023, the minutes will be taken as read and signed by the Committee Chairman.

236/23 To agree a plan for the Woodland Cemetery expansion into the adjacent. A discussion took place, and the Committee agreed the following actions need to be undertaken in order to expand into the next field. The Locum Clerk will seek advice as to whether the Council needs to obtain specific permission to use the field as a cemetery, find out how far from the watercourse the Council can have a cemetery, do we need to fit another gate, and how much notice do we need to give the tenant.

237/23 To review the proposed booking fees for Council Facilities and agree them for use. A discussion took place and the Committee agree defer it to the next meeting in order for the RFO to put together further information.

238/23 To agree and accept a quote for the repair of the KGV Sports Pavilion roof subject to the Locum Clerk circulating the quote. A discussion took place and the committee agreed.

239/23 To note the update list (FOR INFORMATION ONLY). The update list was received and noted.

Meeting Closed: 8.02pm