

# Hawkhurst Parish Council

3 April 2024 (2023-2024)

## PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
202	Waste Collection CEM	01/08/2023		Lloyds No 1		Waste bin colletion CEM	Collet My Waste - GOCARD	S	31.34	6.27	37.61
203	Photo Copier Rent OFF	01/08/2023		Lloyds No 1	A1E36664 V01714:	Photocopier rental	BNP Paribas Leasing	S	208.54	41.71	250.25
204	Telephone & Broadband ADM	03/08/2023		Lloyds No 1	01389095/882	Telephone Broadband	TalkTalk	S	6.95	1.39	8.34
205	Sewage Rates CH	04/08/2023		Lloyds No 1	2704889	Waste Water	Business Stream	E	43.71		43.71
207	General Maintenance OFF	07/08/2023		Lloyds No 1	part payment of £:	Metal Paint	Heathfield Hire	S	9.87	1.98	11.85
206	Payroll Fees	07/08/2023		Lloyds No 1		Payroll fees	Beechcroft Accountancy (P	S	43.38	8.68	52.06
209	Grounds Maintenance KGV	07/08/2023		Lloyds No 1	part payment of £:	Fence Panels	Heathfield Hire	S	198.40	39.68	238.08
214	General Repairs CH	07/08/2023		Lloyds No 1		Copt Hall	M&S Electrical	S	688.20	137.64	825.84
213	H R Services ADM	07/08/2023		Lloyds No 1		HR Services	Work Nest HR	S	375.00	75.00	450.00
215	Wages ADM	07/08/2023		Lloyds No 1		Wages	Sandra Rackett	E	1,095.00		1,095.00
210	Wages ADM	07/08/2023		Lloyds No 1		Wages	Lisa Rackett	E	1,897.35		1,897.35
208	General Maintenance OFF	07/08/2023		Lloyds No 1	part payment of £:	Masking & gaffa Tape	Heathfield Hire	S	6.25	1.25	7.50
211	Audit	07/08/2023		Lloyds No 1		Audit Support	Scribe / Starboard Systems	S	450.00	90.00	540.00
212	Legionella risk assessment	07/08/2023		Lloyds No 1		legionella assessment	Testing lab	S	180.00	36.00	216.00
216	General Repairs HR	07/08/2023		Lloyds No 1	part payment of £:	Repairs at Heartenoak	Richard Potten	X	200.00		200.00
221	Miscellaneous CEM	07/08/2023		Lloyds No 1	part payment of £:	cemetery plaques	Westbury Signs	S	15.76	3.15	18.91
222	Miscellaneous CEM	07/08/2023		Lloyds No 1	part payment of £:	cemetery plaques	Westbury Signs	S	15.76	3.15	18.91
223	Miscellaneous CEM	07/08/2023		Lloyds No 1	part payment of £:	cemetery plaques	Westbury Signs	S	7.00	1.40	8.40
220	Maintenance Contract SL	07/08/2023		Lloyds No 1		Street Lighting Maintenance Cc	Streetlights Ltd	S	1,542.26	308.45	1,850.71
224	Website Maintenance	07/08/2023		Lloyds No 1		Website maintenance	Domain Support Ltd	X	90.00		90.00
218	Website Maintenance	07/08/2023		Lloyds No 1	part payment of £:	website hosting	Webtec Design	X	90.00		90.00
219	Website Maintenance	07/08/2023		Lloyds No 1	part payment of £:	Website design costs	Webtec Design	X	40.00		40.00
225	Waste Collection KGV	07/08/2023		Lloyds No 1		Waste bin colletion KGV	Collet My Waste - GOCARD	S	35.70	7.14	42.84
217	General Repairs FW	08/08/2023		Lloyds No 1	part payment of £:	Hand rail repair Fowlers Wood	Richard Potten	X	80.00		80.00
226	Office Supplies ADM	10/08/2023		Lloyds No 1	part payment of £:	Cleaning Supplies	CPS Office Supplies	S	75.85	15.17	91.02
227	Office Supplies ADM	10/08/2023		Lloyds No 1	part payment of £:	Cleaning Supplies	CPS Office Supplies	S	125.90	25.18	151.08
228	Office Supplies ADM	10/08/2023		Lloyds No 1	part payment of £:	Cleaning Supplies	CPS Office Supplies	S	78.72	15.75	94.47
230	Microshade Hosting & software	10/08/2023		Lloyds No 1	part payment of 1£	website hosting	Microshade	S	181.92	36.38	218.30
231	Microshade Hosting & software	10/08/2023		Lloyds No 1	part payment of 1£	website hosting	Microshade	S	1,143.12	228.62	1,371.74
232	Microshade Hosting & software	10/08/2023		Lloyds No 1	part payment of 1£	website hosting	Microshade	S	209.90	41.98	251.88
233	H R Services ADM	10/08/2023		Lloyds No 1		HR Services	HR Services Partnership Ltr	S	375.00	75.00	450.00
234	Business Rates CEM	15/08/2023		Lloyds No 1		Business Rates CEM	Tunbridge Wells Borough C	E	56.00		56.00
235	Pension HPC ADM	15/08/2023		Lloyds No 1	191779A30111691	Pension Payment	Peoples Partnership	X	334.55		334.55

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236	Hire Fees CH	17/08/2023		Lloyds No 1	500000001186179	Copt Hall Refund	Heidi Moore	X	30.00		30.00
237	Tax ADM	18/08/2023		Lloyds No 1		Tax and NI	HMRC	X	739.62		739.62
238	Electricity CH	22/08/2023		Lloyds No 1	BGL0313626-0299	Copt Hall	British Gas	L	118.35	5.92	124.27
240	Gas CH	22/08/2023		Lloyds No 1	BGL313729	Copt Hall	British Gas	L	161.56	8.08	169.64
239	Electricity SH	22/08/2023		Lloyds No 1	BGL0313659-0299	Electricity SH	British Gas	L	146.15	7.31	153.46
241	Electricity SL	22/08/2023		Lloyds No 1	0813133	Street Lighting energy	OPUS	L	266.26	13.31	279.57
243	Play Area KGV	23/08/2023		Lloyds No 1		Annual inspection	Playsafety Ltd	S	223.50	44.70	268.20
250	Miscellaneous CEM	23/08/2023		Lloyds No 1		part payment of £: cemetery plaques	Westbury Signs	S	15.76	3.15	18.91
251	Miscellaneous CEM	23/08/2023		Lloyds No 1		part payment of £: cemetery plaques	Westbury Signs	S	15.76	3.15	18.91
246	Contract cleaning CH	23/08/2023		Lloyds No 1		Cleaning CH	Dee Hazell	E	60.00		60.00
247	Contract cleaning SH	23/08/2023		Lloyds No 1		closing KGV gates and toilets	Dee Hazell	E	144.00		144.00
248	Contract cleaning SH	23/08/2023		Lloyds No 1		cleaning of halls ar closing KGV gates and toilets	Kylie Little	E	600.00		600.00
249	General Repairs SL	23/08/2023		Lloyds No 1		Street Lighting Repairs	Streetlights Ltd	S	97.75	19.55	117.30
242	Microshade Hosting & software	23/08/2023		Lloyds No 1		Website maintenance	Microshade	S	365.00	73.00	438.00
244	Website Maintenance	23/08/2023		Lloyds No 1		Website maintenance	Webtec Design	X	95.00		95.00
245	Professional Fees NDP	23/08/2023		Lloyds No 1		NDP Website design & set up	wix.com	S	90.00	18.00	108.00
252	Electricity OFF	24/08/2023		Lloyds No 1	BGL313609	Electricity Office	British Gas	L	231.37	11.57	242.94
253	Wages ADM	25/08/2023		Lloyds No 1		Wages	Phil Hazell	E	1,701.70		1,701.70
254	Wages ADM	25/08/2023		Lloyds No 1		Wages	Anita Maxwell Salary	E	1,193.35		1,193.35
255	Wages ADM	25/08/2023		Lloyds No 1		Wages	Bryony Dhillon	E	948.82		948.82
256	Wages ADM	25/08/2023		Lloyds No 1		Wages	Tracey Parfitt	E	519.65		519.65
257	Parish Basic Allowance	25/08/2023		Lloyds No 1		Councillor Basic Allowance	Clare Escombe	E	264.00		264.00
258	Parish Basic Allowance	25/08/2023		Lloyds No 1		Councillor Basic Allowance	Paul Green	E	264.00		264.00
259	Parish Basic Allowance	25/08/2023		Lloyds No 1		Councillor Basic Allowance	Simon Paish	E	264.00		264.00
260	Telephone & Broadband ADM	29/08/2023		Lloyds No 1	GED63592868	Telephone	O2	S	14.46	2.89	17.35
261	Electricity OFF	29/08/2023		Lloyds No 1	BGL0352518-0354	Electricity	British Gas	L	52.12	2.61	54.73
<b>Total</b>									<b>18,553.61</b>	<b>1,414.21</b>	<b>19,967.82</b>